

## **ADVERTISED BILLETS**

### **1. TYPE BILLET: ADOS**

**APPLICATION DEADLINE: COB, EST 26 September 2013**

**GRADE: O4**

**BILLET: Reserve JA**

**PMOS: 4402**

**LOCATION: MCB Quantico**

**DATES: 1 October 2013 to 30 September 2014**

**BILLET DESCRIPTION:** JAD, HQMC, is requesting a highly qualified reserve JA (O-4) to come on Active Duty for Operational Support (ADOS-AC) orders for one year to serve as a Senior Trial Counsel at the National Capitol Region Legal Service Support Section (NCR-LSSS), Quantico. These ADOS-AC orders are PCS orders.

- Provide prosecution services to all Courts-Martial Convening Authorities in the LSSS-NCR meeting LSSS processing goals.
- Prosecute special/general courts-martial and supervise cases assigned to Trial Counsel.
- Produce weekly case status and disposition report and other Military Justice reports required by the OIC, LSSS.
- Coordinate case docketing for all trial counsel and military judges and produce weekly docket for review by the Trial Judiciary.
- Mentor and teach subordinate counsel, assist in case preparation and presentation.

For further questions about the practice, contact Major Pete Houtz, Regional Trial Counsel LSSS-NCR ([pete.houtz@usmc.mil](mailto:pete.houtz@usmc.mil) /703-784-0037).

If you would like to apply for this one year ADOS-AC opportunity then please send your RQS/PROSUM and photo to [michael.blessing@usmc.mil](mailto:michael.blessing@usmc.mil) by COB, EST, Thursday, 26 Sep 13.

### **2. TYPE BILLET: Drilling IMA**

**APPLICATION DEADLINE: EXTENDED COB, EST 26 September 2013**

**GRADE: O3 - O4**

**BILLET: OJAG Code 16 (JAL, JAD)**

**PMOS: 4402**

**LOCATION: Washington Navy Yard, Washington DC**

DATES: 1 October 2013 to 30 September 2014

**BILLET DESCRIPTION:** JAL, JAD, is requesting qualified reserve JA (O-3 - O-4) for the following mobilization opportunity within the Disability Evaluation System helping wounded, ill, and injured Marines and Sailors at the Washington Navy Yard:

Mobilization opportunity (O-3 to O-4), OJAG, Code 16, Washington Navy Yard, Washington DC from 1 October 2013 to 30 September 2014 while attached to Judge Advocate Division. Application deadline - COB, EST 26 Sep 13. These mobilization orders are PCS.

Duties - Prepare Marine and Navy Wounded, Ill and Injured (WII) Service members to present their cases within the Disability Evaluation System (DES) for administrative hearings regarding findings of "Fit" or "Unfit" for further military service and to coordinate with the Veterans' Administration for disability percentage ratings.

The practicing 4402 has the ability to directly impact the future of our most deserving Marines and Sailors in a personally rewarding and motivating field of practice. This practice is extremely dynamic; requiring formal advocacy at SECNAV's administrative boards regarding the DES, non-conventional problem solving, negotiating alternative dispositions, and personal meetings with WII clients the day prior to the scheduled hearing.

Primary duty involves assembling medical information for assigned clients, reviewing the decision of the initial "Informal Physical Evaluation Board," determining the client's desired end state, comparing the medical file and other client information with 38 CFR Part 4 (Veterans Affairs Schedule for Rating Disabilities - "VASRD"), acquiring additional documents or medical testing, and preparing for the Formal Physical Evaluation Board hearing.

Orders Info - Assignment will be PCS/mobilization orders to H&S Bn, Henderson Hall, CMC, with orders/funding running to 30 September 2014. Applicant will be "Opcon" to NLSO-NC and "Adcon" to Judge Advocate Division, CMC.

For further questions about the practice, contact Major Bill Collins at [william.collins@usmc.mil](mailto:william.collins@usmc.mil) (703)693-9384

If you would like to apply for this mobilization opportunity then please send your RQS/PROSUM and photo to [michael.blessing@usmc.mil](mailto:michael.blessing@usmc.mil) by 19 Sep 2013

**3. TYPE BILLET: Drilling IMA**

**APPLICATION DEADLINE: COB, EST 29 September 2013**

GRADE: Captain – Lieutenant Colonel

BILLET: IMA JA

PMOS: 4402

LOCATION: Oklahoma City, OK

DATES: TBD

**BILLET DESCRIPTION:** This RLS IMA billet provides direct legal support to OSJA, MFR, and MSC units and commanders throughout CONUS from assigned Reserve Training Center (RTC). One of the primary duties in this billet is to provide MFR OSJA with the legal review and processing of involuntary enlisted administrative boards and separations. Other duties include providing legal review of JAGMAN investigations, including command investigations, litigation reports and preliminary inquiries.

When applying for this billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR 3. Street address. All members of the JRS, RLS are required to complete the Government Travel Credit Card (GTCC) Training within two weeks of joining the JRS and to apply for and use a GTCC for official travel involving orders.

To apply for this billet, please forward your RQS, ProSum, and photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline (COB, 29 Sep 13). Do not submit any documents other the RQS and ProSum. Please put RQS/PROSUM and current photo in one PDF. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement.

**4. TYPE BILLET: ADOS - AC**

**APPLICATION DEADLINE: COB, EST 30 September 2013**

GRADE: Preferably O-4

BILLET: Action Officer for the VLCO Director

PMOS: 4402

LOCATION: Naval Support Facility in Arlington, VA, or at the Pentagon

DATES: Orders for one year

**BILLET DESCRIPTION: BACKGROUND:** On 14 August 2013, the Secretary of Defense (SecDef) directed the Services to establish a special victim's advocacy program, best suited for that Service, to provide judge advocate legal advice and representation to victims throughout the judicial process. This program must reach initial operating capability by 1 November 2013, and to be fully established program by 1 January 2014. As a result, the Judge Advocate Division (JAD), Headquarters, U.S. Marine Corps (USMC) is currently standing up its own Victims' Legal Counsel Organization (VLCO).

Currently, a VLCO Director (0-6 AC JA) and VLCO Deputy Director (0-4 AC JA) have been identified. Each of the four regional OICs of the Legal Services Support Sections (LSSSes) have been tasked to provide AC personnel to fill the positions of one Regional VLC (RVLC) (0-4) and a number of VLCs (0-3) depending on the various locations within their region. Support staffs are also being assigned. There will also be Alternate VLCs (AVLCs) assigned to ensure additional coverage should the demand for representation increase. These individuals will all be attending the Air Force's Special Victims' Counsel Training Seminar at Maxwell AFB, Alabama, 15-18 October 2013.

**RESERVIST REQUIREMENT:** To augment the AC structure, Judge Advocate Division (JAD), Headquarters, U.S. Marine Corps (HQMC), is seeking a highly qualified reserve judge advocate (preferably 0-4) with significant military justice experience and demonstrated superior research and writing skills to come on Active Duty for Operational Support (ADOS-AC) orders for one year to serve as an Action Officer for the VLCO Director. These ADO-AC orders are PCS orders.

**DUTIES:** The duties consist of the following:

1. Assist the VLCO Director and Deputy Director with writing and establishing the organization's complex policy and procedures.
2. Assist with writing MARADMINs, chapter to LEGADMINMAN, and Policy Memorandums for the VLCO.
3. Assist with manning, funding, and IT requests.
4. Attend meetings both locally or relating to the VLCO.
5. Travel with VLCO Director or Deputy Director, when necessary.
6. Prepare VLCO Director for testimonies before the Senate or Congressional Committees.
7. Prepare PowerPoint presentations for training, command visits, etc.
8. Travel with VLCO Director or Deputy Director, when necessary.

**ORDERS INFORMATION:** Location of VLCO office is currently pending, but will

be at the Naval Support Facility in Arlington, VA, or at the Pentagon. Orders/funding will run to 30 September 2014.

If you would like to apply for this one year ADOS-AC opportunity then please send your RQS/PROSUM and photo to [michael.blessing@usmc.mil](mailto:michael.blessing@usmc.mil) by COB, EST, Monday, 30 Sep 13.

POC FOR INFORMATION: For more information about the billet, contact Colonel Carol Joyce at [\(571\)465-6564](tel:5714656564) (BB) or Major Jahn Olson at [\(202\) 340-6884](tel:2023406884) (C).

**5. TYPE BILLET: Drilling IMA**

**APPLICATION DEADLINE: COB, EST 2 October 2013**

GRADE: Maj – Lt Col

BILLET: IMA SJA, I MEF

PMOS: 4402

LOCATION: Camp Pendleton, CA

DATES: 1 October 2013 to 30 September 2014

**BILLET DESCRIPTION:** To apply for this billet, please forward your RQS, ProSum and current photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline. Do not submit any documents other than the RQS and ProSum. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement. (Preference is for reserve JA with operational law background) When applying for this billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR and 3. Street address. We have several Maj/LtCols out there with significant deployment and OpLaw experience to bring to the table. This is a great opportunity to serve on the I MEF staff. Please note that this billet is not a part of the RLS and, as a result, will not go through the RLS billet application process.

**6. TYPE BILLET: Drilling SMCR**

**APPLICATION DEADLINE: COB, EST 3 October 2013**

GRADE: Maj – Lt Col

BILLET: SMCR, JA 4<sup>th</sup> Marine Division, MFR New Orleans, LA

PMOS: 4402

LOCATION: New Orleans, LA

DATES: TBD

**BILLET DESCRIPTION:** This billet is a drilling SMCR 4402 billet. Along with CAG, this one of only a small handful of SMCR 4402 billets in USMC. SMCR drills at set weekend each month. IMAs perform their required 48 drills and 2 week AT at various time during course of year ie, do not necessarily drill at one set weekend/training schedule each month.

To apply for this billet, please forward your RQS, ProSum and current photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) with cc to Capt Andy Chrestman at andrew.chrestman@usmc by the application deadline. Do not submit any documents other the RQS and ProSum. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement.

When applying for this billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR and 3. Street address

Please note that this billet is not a part of the RLS and, as a result, will not go through the RLS billet application process.

**7. TYPE BILLET: SMCR**

**APPLICATION DEADLINE: COB, EST 8 October 2013**

**GRADE: O3 - O4**

**BILLET: (4) SMCR 2D Civil Affairs Group**

**PMOS: 4402**

**LOCATION: Naval District Washington, Anacostia Annex, Washington, DC**

**DATES: ASAP**

**BILLET DESCRIPTION:** 2D Civil Affairs Group has 4 SMCR 4402 billet vacancies. These billets are SMCR billets vice IMA billets. These are some of the very few 4402 SMCR billets in Marine Corps. There is a set drill weekend per month. This is a great opportunity for a qualified reserve 4402 looking for a drilling opportunity, especially the new era of down-sizing.

To apply for this billet, please forward your RQS, ProSum and current photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline (COB, 8 Oct

13). Do not submit any documents other the RQS and ProSum. Please put all three requested documents in one PDF.

If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement. Reminder - When applying for a billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit -

#### **8. TYPE BILLET: Drilling IMA**

APPLICATION DEADLINE: **CLOSED 28 August 2013**

GRADE: Captain – Lieutenant Colonel

BILLET: Law of War Instructor PMOS:  
4402

LOCATION: Washington DC

DATES: ASAP

BILLET DESCRIPTION: You will train the MEFs and fellow judge advocates on ROE/LOW. See mission statement below. We have 1 Law of War billet vacancy in the in RLS Operational Law Branch. If you'd like to apply for LOW Instructor billet then please following instructions below.

To apply for this billet, please forward you're RQS, ProSum (samples attached) and photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline. Do not submit any documents other the RQS and ProSum. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement. Please put all RQS/PROSUM and photo in one PDF when you apply. The mission statement of RLS Operational Law Branch (JRO) is to train and supervise judge advocates and other members of the LOW/OPLAW training detachment who provide units with Law of War training and Basic Operational Law Training to new judge advocates. Train judge advocates in operational law and provide these individuals to Combatant Commanders and other commanders upon request. Establish training requirements, and supervision provision of these services to supported units and commands. This dynamic Branch trains the MEFs OCONUS and CONUS. You can expect to attend an OpLaw Course at Charlottesville or NJS, Newport as soon as seats and funding are available. These seats and funding are a major priority for the RLS. Prior Operational Law experience is important for this billet. When applying for this

billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR and 3. Street address. All members of the RLS, that travel on official orders, more than two times in a calendar year, are required to complete the Government Travel Credit Card Training (GTCC) and apply for a GTCC.

**9. TYPE BILLET: Drilling IMA**

APPLICATION DEADLINE: **CLOSED 28 August 2013**

GRADE: Captain – Lieutenant Colonel

BILLET: Regional JA

PMOS: 4402

LOCATION: Dallas/Ft. Worth, TX

DATES: TBD

BILLET DESCRIPTION: Judge advocates in this Branch are assigned to a specific Area of Responsibility (AOR) and are required to provide legal services support to MSC units and commanders throughout the assigned AOR on a "circuit basis." Each officer is assigned a Reserve Training Center (RTC). Provide legal services to major subordinate MFR commands and their SMCR units, and ensure legal readiness of SMCR units. Provide premobilization legal assistance support during peacetime; serve as recorders for administrative discharge board proceedings, investigators or advisors for command investigations, and Article 32 hearing officers; and provide training to SMCR units. When applying for this billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR and 3. Street address. All members of the JRS, RLS are required to complete the Government Travel Credit Card (GTCC) Training within two weeks of joining the JRS and to apply for and use a GTCC for official travel involving orders.

To apply for this billet, please forward your RQS, ProSum (samples attached) and photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline (COB, EST, 28 Aug 13). Do not submit any documents other the RQS and ProSum. Please put RQS/PROSUM and current photo in one PDF. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement.

**10. TYPE BILLET: Drilling IMA**

APPLICATION DEADLINE: **CLOSED 28 August 2013**

GRADE: Captain – Lieutenant Colonel

BILLET: Regional JA

PMOS: 4402

LOCATION: Pasadena, CA

DATES: TBD

**BILLET DESCRIPTION:** Judge advocates in this Branch are assigned to a specific Area of Responsibility (AOR) and are required to provide legal services support to MSC units and commanders throughout the assigned AOR on a "circuit basis." Each officer is assigned a Reserve Training Center (RTC).

**JRS MISSION STATEMENT:** Provide legal services to major subordinate MFR commands and their SMCR units, and ensure legal readiness of SMCR units. Provide premobilization legal assistance support during peacetime; serve as recorders for administrative discharge board proceedings, investigators or advisors for command investigations, and Article 32 hearing officers; and provide training to SMCR units. When applying for this billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR and 3. Street address. All members of the JRS, RLS are required to complete the Government Travel Credit Card (GTCC) Training within two weeks of joining the JRS and to apply for and use a GTCC for official travel involving orders.

To apply for this billet, please forward your RQS, ProSum (samples attached) and photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline (COB, EST, 28 Aug 13). Do not submit any documents other the RQS and ProSum. Please put RQS/PROSUM and current photo in one PDF. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement.

**11. TYPE BILLET: Drilling IMA**

APPLICATION DEADLINE: **CLOSED 28 August 2013**

GRADE: Captain – Lieutenant Colonel

BILLET: Regional JA

PMOS: 4402

LOCATION: San Diego, CA  
DATES: TBD

**BILLET DESCRIPTION:** Judge advocates in this Branch are assigned to a specific Area of Responsibility (AOR) and are required to provide legal services support to MSC units and commanders throughout the assigned AOR on a "circuit basis." Each officer is assigned a Reserve Training Center (RTC).

**JRS MISSION STATEMENT:** Provide legal services to major subordinate MFR commands and their SMCR units, and ensure legal readiness of SMCR units. Provide premobilization legal assistance support during peacetime; serve as recorders for administrative discharge board proceedings, investigators or advisors for command investigations, and Article 32 hearing officers; and provide training to SMCR units. When applying for this billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR and 3. Street address. All members of the JRS, RLS are required to complete the Government Travel Credit Card (GTCC) Training within two weeks of joining the JRS and to apply for and use a GTCC for official travel involving orders.

To apply for this billet, please forward your RQS, ProSum (samples attached) and photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline (COB, EST, 28 Aug 13). Do not submit any documents other the RQS and ProSum. Please put RQS/PROSUM and current photo in one PDF. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement.

**12. TYPE BILLET:** Drilling IMA

**APPLICATION DEADLINE:** **CLOSED, 28 August 2013**

**GRADE:** Captain – Lieutenant Colonel

**BILLET:** Regional JA

**PMOS:** 4402

**LOCATION:** New Orleans, LA

**DATES:** TBD

**BILLET DESCRIPTION:** Judge advocates in this Branch are assigned to a specific Area of Responsibility (AOR) and are required to provide legal services support to

MSC units and commanders throughout the assigned AOR on a "circuit basis." Each officer is assigned a Reserve Training Center (RTC)

JRS MISSION STATEMENT: Provide legal services to major subordinate MFR commands and their SMCR units, and ensure legal readiness of SMCR units. Provide premobilization legal assistance support during peacetime; serve as recorders for administrative discharge board proceedings, investigators or advisors for command investigations, and Article 32 hearing officers; and provide training to SMCR units. When applying for this billet, make sure you omit the personal identifiable information from both the RQS/PROSUM. This means omit the following: 1. DOR 2. Social security number, including last FOUR and 3. Street address. All members of the JRS, RLS are required to complete the Government Travel Credit Card (GTCC) Training within two weeks of joining the JRS and to apply for and use a GTCC for official travel involving orders.

To apply for this billet, please forward your RQS, ProSum (samples attached) and photo to [MICHAEL.BLESSING@USMC.MIL](mailto:MICHAEL.BLESSING@USMC.MIL) by the application deadline (COB, EST, 28 Aug 13). Do not submit any documents other the RQS and ProSum. Please put RQS/PROSUM and current photo in one PDF. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement.

**13. TYPE BILLET: Drilling IMA**

**APPLICATION DEADLINE: CLOSED 26 August 2013**

**GRADE: Capt – Lieutenant Colonel**

**BILLET: Regional JA**

**PMOS: 4402**

**LOCATION: Reserve Training Center – Kansas City, MO**

**DATES: ASAP**

**BILLET DESCRIPTION:** FYI on JRS, RLS Billet: Judge advocates in this Branch are assigned to a specific Area of Responsibility (AOR) and are required to provide legal services support to MSC units and commanders throughout the assigned AOR on a "circuit basis." Each officer is assigned a Reserve Training Center (RTC).

JRS MISSION STATEMENT: Provide legal services to major subordinate MFR commands and their SMCR units, and ensure legal readiness of SMCR units. Provide premobilization legal assistance support during peacetime, serve as recorders

for administrative discharge board proceedings, investigators or advisors for command investigations, and Article 32 hearing officers and provide training to SMCR units.

All members of the JRS, RLS are required to complete the Government Travel Credit Card (GTCC) Training within two weeks of joining the JRS and to apply for and use a GTCC for official travel involving orders.

All members of the RLS, that travel on official orders, more than two times in a calendar year, are required to complete the Government Travel Credit Card Training (GTCC) and apply for a GTCC. To apply for this billet, please forward you're RQS, ProSum (samples attached) and photo to [michael.blessing@usmc.mil](mailto:michael.blessing@usmc.mil) by the application deadline of 26 August 2013. Do not submit any documents other the RQS and ProSum. If you do not have a current official photo, a locally taken digital photo in service "C" uniform with current ht/wt annotated will be accepted. A photo is considered current if it is taken within one year from the date of this announcement. Please put all RQS/PROSUM and photo in one PDF when you apply.